

# INTERNATIONAL STUDENT TRANSFER-IN FORM



## Information for international office at student's current/previous school:

- UMKC's SEVIS School Code is [KAN214F00636000](#)
- **Before agreeing to transfer this student's record to UMKC, please confirm student's admission to UMKC by first requiring an official admission letter – the student can print this letter from their UMKC application status portal**
- We do not typically accept transferred records in Terminated or Completed status; however, if you believe there is an extenuating circumstance that may necessitate this, please contact our team at [isao@umkc.edu](mailto:isao@umkc.edu)
  - *Student has authorized you (per signature below) to contact UMKC ISAO regarding their SEVIS record transfer*
- If a record is transferred to UMKC for a student who was not admitted or who does not meet our case-by-case review of a Terminated/Cancelled SEVIS record transfer, we will contact your office to cancel the transfer
- For initial arrivals wishing to transfer to UMKC upon arrival, student must have an arrival date that is within 30 days of UMKC's Program Start Date for their semester of admission (this is the Monday prior to the first day of classes every fall, spring, and summer per the UMKC Academic Calendar: [calendar.umkc.edu/academic-calendar](https://calendar.umkc.edu/academic-calendar))

## Student must complete the following and submit to UMKC and current/previous school:

NAME: \_\_\_\_\_ UMKC ID: \_\_\_\_\_  
Last (Family) Name First (Given) Name(s)

CURRENT US ADDRESS: \_\_\_\_\_  
Number and Street (and apartment number if applicable) City State Postal Code

Do you plan to leave the U.S. before starting your program at UMKC? Yes No

If YES, what are your expected travel dates? Leaving US: \_\_\_\_\_ Returning to US: \_\_\_\_\_

What was your last date of attendance at your current/previous school? \_\_\_\_\_

What is your expected SEVIS record transfer date from your current/previous school? \_\_\_\_\_

*\*NOTE: ALL OPT/CPT or other off-campus work authorization will end on the SEVIS transfer date*

### By signing below, you confirm the following:

- ✓ I understand that I must provide my current/previous school a copy of this form along with my admission letter before my SEVIS record can be transferred to UMKC
- ✓ I understand that UMKC ISAO cannot complete my SEVIS record transfer if
  - the above information is incomplete
  - my SEVIS record is in Terminated or Completed status
  - I have not yet been admitted to UMKC
  - I have just arrived to the US for the first time but arrived more than 30 days before UMKC's Program Start Date (which is the Monday prior to the first day of classes for the semester I was admitted to)
- ✓ I give my current/previous school's DSO permission to contact UMKC ISAO regarding details of my SEVIS transfer if needed

STUDENT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Once complete, please upload a copy of this form in your UMKC application status portal so that we can process your UMKC I-20**